



October 20, 2018

0900 - 1600

Enloe Conference Center  
1528 Esplanade  
Chico, CA  
Planetree Room

# BOARD OF DIRECTORS RETREAT

## AGENDA FOR OCTOBER 20, 2018

(Breakfast and lunch will be provided)

Meeting called by:	Myron Machula	Type of meeting:	Board of Directors Meeting
Facilitator:	Myron Machula	Note taker & Timekeeper:	Elizabeth Steffen

### AGENDA ITEMS

Topic	Presenter
1. Call to Order	Myron Machula
2. Board Composition & Position Nominations	Myron Machula
a) Board member applications	Myron Machula
b) Discuss slate of officers (ad-hoc Nominating Comm.)	Myron Machula
c) 2019 Board Meeting days	Myron Machula
3. Bank Account Signers	Myron Machula
a) Discuss whom will be bank account signers	Myron Machula
1. Set date for changing signers – 5 Star Bank, Chico, CA	Myron Machula
2. Set date for opening board restricted funds account – Redding Bank of Commerce, Redding, CA (see Resolution 101 & 102)	Myron Machula
b) Debit card holders	Myron Machula
4. Budgets	Elizabeth Steffen
a) 2019 Budget	Elizabeth Steffen
b) 5-Year Budget Projection	Elizabeth Steffen
5. Employee & Contractor Discussion	Myron Machula/ Elizabeth Steffen
a) CA Contractors & Employees	Myron Machula
b) Current Contractor's Contract	Myron Machula/Elizabeth Steffen
c) Additional Employee(s)	Myron Machula/Elizabeth Steffen
d) Employee Benefits	Myron Machula/Elizabeth Steffen
6. Expansion Efforts	Elizabeth Steffen/ Lyman Dennis
a) Market Report	Lyman Dennis
b) Current Territory Saturation	Elizabeth Steffen/ Lyman Dennis
c) Other Areas	Elizabeth Steffen/ Lyman Dennis
7. Hospital Systems i.e.: Sutter, Kaiser, existing member systems	Myron Machula
8. Strategic Plan	Myron Machula
a) CMT-Behavioral Health Product	T Abraham
9. ICA Contract	Myron Machula/Elizabeth Steffen
10. San Diego Health Connect	Myron Machula

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## OTHER INFORMATION

### Attachments:

- 2a: Board Member/Officer Application (included By-Laws and all Referenced Policies)
  - 2b: Ad-Hoc Nominating Committee Agenda
  - 2c: 2019 Board Meeting Days/Dates
  - 3a: Resolution 105-Bank Account Signers
    - 3a1: Resolution 101-Approval of Opening of an Interest-Bearing Money Market Account for Board Restricted Funds
    - 3a2: Resolution 102-Approval of Additional Bank Account Signer
  - 3b: Resolution 106-Debit Card Holders
  - 4a: 2019 Operating Budget
  - 4b: 5-Year Budget Projection
  - 5a: ABC Test in California.pdf
  - 5b: Individual Contractor Agreement for El Dorado Health Consulting
    - 5b1: Updated Contractor Duties
    - 5b2: Memo-Contractor Contract Duration and Costs
  - 5c: HIE FTE Comparison
    - 5c1: Business Development Manager Job Description
    - 5c2: Business Development Manager Salary Range
  - 5d: Employee Benefits
  - 6a: Market Report
  - 7: Hospital Systems one-time Fee Pricing
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