



February 14, 2019

1500 - 1700

Enloe Conference Center
1528 Esplanade
Chico, CA

BOARD OF DIRECTORS MEETING

AGENDA FOR FEBRUARY 14, 2019

Planetree Room

Meeting called by:	John Helvey	Type of meeting:	Board of Directors Meeting
Facilitator:	John Helvey	Note taker & Timekeeper:	Elizabeth Steffen & Lyman Dennis
Guest Attendees:	Brian Higdon, VP Client Services: The SSI Group/ICA Jason Huff, VP Development: The SSI Group/ICA Eric Nilsson, CIO: The SSI Group/ICA		

AGENDA ITEMS

Topic	Presenter	Time Period
✓ Call to Order & Introductions	John Helvey	5 minutes
✓ Discussion with SSI/ICA <ul style="list-style-type: none"> ○ Corporate Strategy ○ Technical Development and R&D (rads and text in On-Demand CCD in CareAlign & CareExchange, eHealth eXchange documents in EMR) ○ The SSI Group's Future State in the HIE Space 	John Helvey & SSI Team	
✓ Minutes for approval from 01/10/2019 Meeting	John Helvey	5 minutes
✓ Finance <ul style="list-style-type: none"> ○ Review and Approve January 2019 Financial Packet ○ Review and Approve EOY 2018 Financial Packet ○ Review and Approve Tax Filings and CA Registry of Charitable Trusts Submissions ○ Review and Approve SVMS Office Space 	Ken Park Elizabeth Steffen Elizabeth Steffen Elizabeth Steffen Elizabeth Steffen	10 minutes
✓ ICA Contract Update	John Helvey & Brian Higdon	15 minutes
✓ Progress on Expansion/ Grants	Elizabeth & Lyman Dennis	10 minutes
✓ Operational Report – January 2019	Jon Werner	10 minutes
✓ Development Committee Reports <ul style="list-style-type: none"> ○ Interface Costs – Pricing publication approval ○ Policies for Approval 	Elizabeth Steffen Elizabeth Steffen	15 minutes
✓ Other Business <ul style="list-style-type: none"> ○ Board discussion-board meeting agenda items ○ Nominating Committee Appointment 	John Helvey Elizabeth Steffen	15 minutes 10 minutes
✓ Next Meeting date: 03/14/2019	John Helvey	5 minutes

OTHER INFORMATION

Attachments:

- 2019-01-10 Minutes
 - January 2019 Board Financial Packet
 - ICA Projects In Progress Status Worksheet
 - EOY 2018 Board Financial Packet
 - Federal IRS 990 Return with Schedules
 - CA State FTB 199 Return with Schedules
 - CA Registry of Charitable Trusts Submission
 - Office Space Analysis for Approval
 - Interface Pricing for Approval
 - Policies for Approval:
 - SVMS-21.007 – Accounting Manual – Updated
 - SVMS-29.004 – Human Resource Manual – Updated
 - SVMS-34.004 – Social Media Policy – Updated
 - SVMS-38.001 – Mobile Device Policy – New
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