



February 01, 2018

1500 - 1700

Enloe Conference Center
1528 Esplanade
Chico, CA
Planetree Room

BOARD OF DIRECTORS MEETING

AGENDA FOR FEBRUARY 01, 2018

Meeting called by:	Myron Machula	Type of meeting:	Board of Directors Meeting
Facilitator:	Myron Machula	Note taker & Timekeeper:	Elizabeth Steffen

AGENDA ITEMS

Topic	Presenter	Time Period
✓ Call to Order & Introductions	Myron Machula	5 minutes
✓ Approval of Minutes from regular board meeting held on 01/04/2018	Myron Machula	5 minutes
✓ Finance: Review and approval of report for January 2018	Ken Park	20 minutes
✓ Progress on Expansion	Elizabeth Steffen	10 minutes
✓ Operational Report	Jon Werner	10 minutes
✓ Development Committee Reports	Elizabeth Steffen	10 minutes
○ Development Committee General Report	Elizabeth Steffen	5 minutes
○ ACH Pricing Tiers for Approval	Elizabeth Steffen	5 minutes
○ Behavioral Health/Public Health Report	Elizabeth Steffen	5 minutes
○ Policies and Procedures for approval: See Attached List	Elizabeth Steffen	5 minutes
✓ Other Business	Myron Machula	20 minutes
○ 2018 Board Retreat & Strategic Planning	Myron Machula	5 minutes
○ Joint Meeting with Connect HealthCare	Myron Machula	15 minutes
✓ Next Meeting date is 03/01/18 @ 1500	Myron Machula	5 minutes
✓ Adjourn Regular Meeting to Closed Session; Board Members Only	Myron Machula	
○ Closed Session: Topic – Connect HealthCare Discussion	Myron Machula	
✓ Adjourn Closed Session	Myron Machula	

OTHER INFORMATION

Attachments:

- January 04, 2018 Board Meeting Minutes
- January 2018 Financial Report
- ACH Pricing Tiers Memo
- 2017 Policy & Procedure Review
- Policies & Procedures listed on page 2 of this agenda.

Policies and Procedures for Approval

- SMVS-0A.005 By-Laws of SacValley MedShare
- SVMS-03.003 Governance
- SVMS-06.002 Minimum Necessary
- SVMS-07.002 Mitigation
- SVMS-11.003 Workforce, Agents, and Contractors
- SVMS-17.003 Policy, Procedure, Forms: Document Consistency and Audit Requirement
- SVMS-18.002 System Security Practices
- SVMS-21.004 Accounting Manual
- SVMS-23.002 Code of Ethics
- SVMS-25.002 Executive Compensation
- SVMS-27.003 Vault Access
- SVMS-29.002 Human Resources Manual
- SVMS-30.002 Drug and Alcohol Policy
- SVMS-31.002 Violence Protection Program
- SVMS-32.002 Confidentiality Policy
- SVMS-34.002 Social Media Policy
- SVMS-35.003 Conflict of Interest Policy
- SVMS-PRO-001.002 Marketing Procedure
- SVMS-PRO-002.003 Notice of Privacy Practices and Consent Procedure
- SVMS-PRO-003.004 Breaches of Protected Health Information/ Incident Response Procedure
- SVMS-PRO-004.004 Authorized User Access Procedure
- SVMS-PRO-006.003 Participant Notices: Address and Delivery Processing and Tracking Procedure
- SVMS-PRO-010.002 Amendment/Correction of Data Procedure
- SVMS-PRO-012.002 Hiring Procedure
- SVMS-PRO-014.002 Vendor Management Procedure
- SVMS-PRO-015.004 New Member On-Boarding Procedure
- SVMS-PRO-016.002 Quality of Displayed Data Procedure
- SVMS-PRO-017.003 Domain Certification Maintenance