



September 7, 2017

1500 – 1700

Enloe Conference Center
1528 Esplanade
Chico, CA
Room 106

BOARD OF DIRECTORS MEETING

AGENDA FOR SEPTEMBER 07, 2017

Meeting called by:	Myron Machula	Type of meeting:	Board of Directors Meeting
Facilitator:	Myron Machula	Note taker & Timekeeper:	Elizabeth Steffen
Invited Guests:	Gabe Waters, VP Network Development; Collective Medical Technologies BJ Bartleson, RN/MS/NEA-BC; VP Nursing & Clinical Services, California Hospital Association Suzanne Ness; Independent Contractor Brian Higdon, Vice President of Client Services; Informatics Corporation of America (ICA)		

AGENDA ITEMS

Topic	Presenter	Time Period
✓ Call to Order & Introductions	Myron Machula	5 minutes
✓ Approval of Minutes from regular board meeting held on 08/03/2017 & Special Board Meeting held on 08/24/217	Myron Machula	5 minutes
✓ EDIE Demonstration & Discussion	Gabe Waters	30 minutes
✓ CURES & AB 40 Legislation/ CHA ECSI Pilot Program	BJ Bartleson	15 minutes
✓ Finance: Review and approval of report for August 2017	Elizabeth Steffen	10 minutes
✓ Progress on Expansion	Charles Kitzman/ Elizabeth Steffen	10 minutes
✓ Operational Report	Jon Werner	10 minutes
✓ Development Committee Reports	Elizabeth Steffen/ Suzanne Ness	20 minutes
○ Development Committee General Report	Elizabeth Steffen	
○ Behavioral Health/Public Health Report	Suzanne Ness	
○ Policies, Procedures, and Forms for Approval	Elizabeth Steffen	
✓ Nominating Committee Report; Treasurer	Myron Machula	5 minutes
○ Treasurer Appointment	Myron Machula	
○ Board Roster for Approval	Myron Machula	
✓ Other Business	Myron Machula	5 minutes
✓ Next Meeting date is 10/05/17 @ 1500 <i>for discussion</i>	Myron Machula	5 minutes
✓ Adjourn Regular Meeting to Closed Session; Board Members Only	Myron Machula	
○ Closed Session: Topic – Project Manager 90-day Review	Myron Machula	
✓ Adjourn Closed Session	Myron Machula	

OTHER INFORMATION

- Attachments:**
- August 03, 2017 Board Minutes
 - August 24, 2017 Special Board Minutes
 - CHA Brochure – CHA-ECSI_Brochure_LR_pages.pdf
 - August 2017 Financial Report
 - Policies, Procedures, and Forms:
 - SVMS-02.003 Compliance with Law and Policy – updated
 - SVMS-16.002 Breach of Protected Health Information Policy – updated
 - SVMS-29.002 Human Resources Manual – updated
 - SVMS-FORM-00B.004 General PA – updated
 - SVMS-FORM-00E.002 Clinician PA – updated
 - SVMS-FORM-023.003 Notice of Privacy Practices – English – updated
 - SVMS-FORM-024.003 Notice of Privacy Practices – Spanish – updated
 - SVMS-PRO-003.003 Breaches of PHI and Incident Response Procedure – updated
 - SVMS-PRO-004.003 Authorized User Access Procedure – updated
 - SVMS-PRO-008.002 Policy, Procedure, Forms, Audits Procedure – updated
 - SVMS-PRO-017.002 Domain and Certificate Maintenance Procedure – updated
 - SVMS Patient Education Trifold 2 – updated
 - Nominating Committee Memo
 - SVMS Board Roster - updated
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