



# BOARD OF DIRECTORS MEETING

## AGENDA FOR AUGUST 03, 2017

<b>Meeting called by:</b>	<b>Myron Machula</b>	<b>Type of meeting:</b>	<b>Board of Directors Meeting</b>
<b>Facilitator:</b>	Myron Machula	<b>Note taker &amp; Timekeeper:</b>	Elizabeth Steffen
<b>Invited Guests:</b>	Brian Higdon, Vice President of Client Services; Informatics Corporation of America (ICA) Dave Watson, Chief Operating Officer; The SSI Group Lyman Dennis, Executive Director; ConnectHealthcare		

### AGENDA ITEMS

Topic	Presenter	Time Period
✓ Call to Order & Introductions	Myron Machula	5 minutes
✓ Approval of Minutes from 07/06/2017	Myron Machula	5 minutes
✓ ICA/SSI Discussion	Brian Higdon/ Dave Watson	20 minutes
✓ Finance: Review and approval of report for July 2017	Elizabeth Steffen	10 minutes
○ Smart Alert® Pricing: Memo and Approval	Elizabeth Steffen	
✓ Review and approval of Resolution 100 – Money Market Account for Board Reserved Funds	Myron Machula	5 minutes
✓ Progress on Expansion	Charles Kitzman/ Elizabeth Steffen	10 minutes
○ ConnectHealthcare Presentation by Lyman Dennis	Lyman Dennis	10 minutes
✓ Operational Report	Jon Werner	10 minutes
✓ Development Committee Reports	Elizabeth Steffen	20 minutes
○ Development Committee General Report	Elizabeth Steffen	
1. EDIE Pricing Proposal for review and approval	Elizabeth Steffen/ Myron Machula	
○ Marketing Committee Report/ Website Demonstration	Elizabeth Steffen	
1. Board Approval for Services & For Members Pages	Elizabeth Steffen	
○ Behavioral Health/Public Health Report	Elizabeth Steffen	
1. Suzanne Ness Contract Reappointment x3 mo. For review and approval	Elizabeth Steffen/ Myron Machula	
○ Policies, Procedures, and Forms for Approval	Elizabeth Steffen	
✓ Nominating Committee Report; Finance Com. & Vice Chair	Myron Machula	5 minutes
○ Board Roster, Finance Committee Charter, and updated by-laws for Approval	Myron Machula	
○ Committee Commencement; Treasurer	Myron Machula	
✓ Other Business	Myron Machula	5 minutes
✓ Next Meeting date is 09/07/17 @ 1500	Myron Machula	5 minutes

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✓	Adjourn Regular Meeting to Closed Session; Board Members & Project Manager Only	Myron Machula
○	Closed Session: Topic – ConnectHealthcare	Myron Machula
✓	Adjourn Closed Session	Myron Machula

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**OTHER INFORMATION**

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- Attachments:**
- July 07, 2017 Board Minutes
  - July 2017 Financial Report
  - Smart Alert® Pricing Memo
  - Resolution 100 – Opening of Interest-bearing money market account for board reserved funds
  - EDIE Packet
  - Suzanne Ness Packet; Memo, Contract Extension, and Project Report
  - Policies, Procedures, and Forms:
    - SVMS-03.002 Governance - updated
    - SVMS-21.003 Accounting Manual - updated
    - SVMS-28.001 Safety Program & Form - new
    - SVMS-31.001 Violence Prevention Program & Forms - new
    - SVMS-32.001 Confidentiality Policy & Form - new
    - SVMS-33.001 Media Relations Policy - new
    - SVMS-34.001 Social Media Policy - new
  - Nominating Committee Memo
    - SVMS Board Roster - updated
    - SVMS-0E.001 Finance Committee Charter - new
    - SVMS-0A.005 By Laws for SVMS - updated
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