



# BOARD OF DIRECTORS MEETING

## AGENDA FOR FEBRUARY 11, 2021

<b>Meeting called by:</b>	<b>John Helvey</b>	<b>Type of meeting:</b>	<b>Board of Directors Meeting</b>
<b>Facilitator:</b>	John Helvey	<b>Note taker &amp; timekeeper:</b>	Laura Schaefer
<b>Our Mission</b>	To improve the quality and safety of healthcare across the North Central Valley, by sharing health information in a secure and efficient fashion between all providers, facilities and patients.		

### AGENDA ITEMS

Topic	Presenter
✓ Call to Order & Roll Call	John Helvey
✓ Minutes for approval from 01-14-2021	John Helvey
✓ Finance: Review & Approve January 2021 Financials <ul style="list-style-type: none"> <li>○ EOY 2020 Financial Packet</li> <li>○ IRS 990 Tax Submission</li> <li>○ FTB 199-CA State Tax Submission</li> </ul>	Charles Kitzman
✓ Progress on Expansion/ Grants <ul style="list-style-type: none"> <li>○ +EMS Grant – Monthly Progress</li> </ul>	Lyman Dennis Lyman Dennis
✓ Operational Report – January 2021	Jon Werner
✓ Executive Director Report <ul style="list-style-type: none"> <li>○ Policies, Procedures, Forms-for approval</li> <li>○ Konza Contract Amendment-for approval</li> </ul>	Elizabeth Steffen Elizabeth Steffen
✓ Other Business <ul style="list-style-type: none"> <li>○ Closed Session in March – Executive Director Review</li> </ul>	John Helvey John Helvey
✓ Next Meeting date: 2021-03-11-Virtual	John Helvey
✓ Adjourn Open Session	John Helvey
✓ Commence Closed Session	John Helvey
✓ Closed Session Topic: Vendor Relationships	John, T, Charles
✓ Adjourn Closed Session	John Helvey
✓ Resume Open Session	John Helvey
✓ Report on Decisions Made During Closed Session	John Helvey
✓ Adjourn Closed Session	John Helvey

### ATTACHMENTS ON PAGE 2

**Attachments:**

- Board Meeting Minutes: 2021-01-14
  - January 2021 Financial Packet
  - EOY 2020 Financial Packet
  - IRS 990 Tax Submission
  - FTB-199-CA State Tax Submission
  - LD +EMS Report
  - January 2021-Operational Report
  - Konza Contract Amendment
  - Policies, Procedures, Forms-for approval
    - SVMS-Annual Review-2020
    - SVMS-28.003-Safety Program
    - SVMS-43.001-Injury And Illness Prevention Plan
    - SVMS-FORM-134.001-Emergency Evacuation Map-Chester Office
    - SVMS-FORM-162.001-Employee Incident-Injury Report
    - SVMS-FORM-163.001-CISA-Bomb Threat Procedures Checklist and Guidance
    - SVMS-PRO-021-002-Invoice Procedure
    - SVMS-PRO-024.002-Finance Committee Prep
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