



BOARD OF DIRECTORS MEETING

Virtual

AGENDA FOR NOVEMBER 12, 2020

Meeting called by:	John Helvey	Type of meeting:	Board of Directors Meeting
Facilitator:	John Helvey	Note taker & Timekeeper:	Laura Schaefer
Our Mission	To improve the quality and safety of healthcare across the North Central Valley, by sharing health information in a secure and efficient fashion between all providers, facilities and patients.		

AGENDA ITEMS

Topic	Presenter
✓ Call to Order & Roll Call	John Helvey
✓ Minutes for approval from 10/08/2020	John Helvey
✓ Nominating Committee Memo	Elizabeth Steffen
✓ Board Roster for approval	John Helvey
✓ Finance: Review & Approve October 2020 Financials	Elizabeth Steffen
○ 2019 Financial Audit	Elizabeth Steffen
○ SBA PPP Loan Forgiveness	Elizabeth Steffen
✓ Employee Benefits	T Abraham
✓ Finances after Grant Funding	T Abraham
✓ Progress on Expansion/ Grants	Elizabeth & Lyman
✓ Operational Report – October 2020	Jon Werner
✓ Executive Director Report	
○ eHealth eXchange connection to move to CTEN- for approval	
○ Cal-HOP Onboarding Contract- already signed- for approval	
○ Cal-HOP CURES Development Contract- already signed- for approval	Elizabeth Steffen
○ PULSE Contract- already signed- for approval	
○ Diameter Health Contract (Quality Module Removed- for approval	
○ Policies/Procedures/Forms – New and updated- for approval	
✓ Other Business	John Helvey
✓ Next Meeting: 2020-12-10; Virtual	John Helvey
✓ Adjourn Open Session	John Helvey
✓ Commence Closed Session: Diameter Health	John Helvey
✓ Adjourn Closed Session	John Helvey
✓ Resume Open Session & Report on Closed Session Decisions	John Helvey
✓ Adjourn Open Session	John Helvey

Attachments on Page 2

Attachments:

- October 8, 2020 Meeting Minutes
- Nominating Committee Memo
- Board Roster
- October 2020 Board Financial Packet
- SBA PPP Loan Forgiveness Letter
- 2019 Financial Audit Report
- +EMS Grant Report
- October 2020 Operational Report
- eHealth Exchange-Move to CTEN
- Cal-HOP Onboarding Contract Documents
- Cal-HOP CURES Development Contract Documents
- AI-PULSE Contract
- Forms, Policies and Procedures-updated with new mailing address (all in one PDF)
 - SVMS_UpgradeAnnouncement-Template
 - SVMS-TipSheet-12-UpdatePortalUser
 - SVMS-QSOA
 - SVMS-PRO-022-002-GrantFundAccountingProcedure
 - SVMS PRO-013-004-AuditingOfAccessTo-UseOf-HIE
 - SVMS-PRO-10-003-Amendment-CorrectionOfDataProc
 - SVMS-PRO-006-005-ParticipantNotices-AddressAndDelivery-ProcessAndTracking
 - SVMS-PRO-005-006-AccountingOfUsesAndDisclosuresOfHealthInformation
 - SVMS-PRO-002-006-NotificationOfPrivacyPracticesAndConsent
 - SVMS-ParticipationAgreement-DirectMessaging-2020
 - SVMS-Letterhead
 - SVMS-FORM-140-002-42CFRPartII-AuthAccessNotification
 - SVMS-FORM-129-002-NoticeToFacilityReqForAccOfDisclosures-Spanish
 - SVMS-FORM-128-002-ResponseToPatientReqForAccOfDisclosures-Spanish
 - SVMS-FORM-127-002-NoticeToFacilityOfReqForAccOfDisclosures-English
 - SVMS-FORM-126-002-ResponseToPatientReqForAccOfDisclosures-English
 - SVMS-FORM-121-002-MonthlySecurityMonitoringReview
 - SVMS-FROM-102-002-HR-EmployeeManual-Acknowledgment
 - SVMS-FORM-101-004-GeneralSafetyRules
 - SVMS-FORM-094-002-BH-ConsentEduDoc-Spanish
 - SVMS-FORM-093-002-BH-ConsentEduDoc-English
 - SVMS-FORM-092-002-RevConsentToDiscloseConfProtectedHealthInfo-Spanish
 - SVMS-FORM-091-002-RevConsentToDiscloseConfProtectedHealthInfo-English
 - SVMS-FORM-090-002-ConsentToDiscloseConfProtectedHealthInfo-Spanish
 - SVMS-FORM-089-002-ConsentToDiscloseConfProtectedHealthInfo-English
 - SVMS-FORM-087-002-ConsentToDiscloseConfProtectedHealthInfo
 - SVMS-FORM-086-002-CodeOfEthicsAcknowledgement
 - SVMS-FORM-084-002-WhistleblowerAckForm
 - SVMS-FORM-083-002-WhistleblowerComplaintForm
 - SVMS-FORM-064-002-DataQualityProbInformPartNotice
 - SVMS-FORM-062-002-ProcessedOptOutRevocationsForm
 - SVMS-FORM-059-002-CollectionsFormLetter
 - SVMS-FORM-058-002-RFP-TechArchitectureSupplement
 - SVMS-FORM-057-002-RequestForProposal
 - SVMS-FORM-055-003-ProviderParticipantFAQ
 - SVMS-FORM-052-002-EmploymentVarification
 - SVMS-FORM-041-003-SVMS-InformationalBrochure
 - SVMS-FORM-030-003-OptOutForm-Spanish
 - SVMS-FORM-029-004-Opt-OutRevocationForm-Spanish
 - SVMS-FORM-028-003-ProcessedOptOutForm-Spanish
 - SVMS-FORM-027-003-TelephoneAndEmailSupportGuidelines-Spanish
 - SVMS-FORM-026-003-TelephoneAndEmailSupportGuidelines
 - SVMS-FORM-025-003-ChangeOfAddressNotice-Spanish
 - SVMS-FORM-024-004-NoticeOfPrivacyPractices-Spanish
 - SVMS-FORM-023-004-NoticeOfPrivacyPractices-English
 - SVMS-FORM-022-003-AccountingOfDisclosures-Spanish
 - SVMS-FORM-021-003-RequestForAccountingOfDisclosures-Spanish
 - SVMS-FORM-020-003-ChangeOfAddressForNotice
 - SVMS-FORM-018-003-ProcessedOptOutForm
 - SVMS-FORM-016-003-RequestForAccountingOfDisclosures-English
 - SVMS-FORM-011-003-BreachNotificationToIndividual
 - SVMS-FORM-010-003-BreachNotificationToMedia
 - SVMS-FORM-003-004-Opt-OutRevocationForm
 - SVMS-FORM-002-006-Opt-OutFrom
 - SVMS-FORM-00E-003-ClinicanPA
 - SVMS-FORM-00B-007-GeneralPA
 - SVMS-AppicationForEmployment
 - SVMS-29-006-HumanResourcesManual
- Prodedures-New
 - SVMS-PRO-025-001-AuthorizedDashboardUserAccessProc-new
 - SVMS-PRO-024-001-Finance Committee Prep Procedure-new

