



BOARD OF DIRECTORS MEETING

Virtual

AGENDA FOR AUGUST 13, 2020

Meeting called by:	John Helvey	Type of meeting:	Board of Directors Meeting
Facilitator:	John Helvey	Note taker & Timekeeper:	Laura Schaefer
Our Mission	To improve the quality and safety of healthcare across the North Central Valley, by sharing health information in a secure and efficient fashion between all providers, facilities and patients.		

AGENDA ITEMS

Topic	Presenter
✓ Call to Order & Roll Call	John Helvey
✓ Minutes for approval from 07/09/2020	John Helvey
✓ Finance: Review and approve July 2020 Financial Report	Charles Kitzman
✓ Progress on Expansion/ Grants	Elizabeth & Lyman
✓ Operational Report – July 2020	Jon Werner
✓ Executive Director Report	Elizabeth Steffen
○ Policy/Procedure/Forms – New and Updated – for approval	Elizabeth Steffen
○ HITECH Funding Letter	Elizabeth Steffen
✓ Other Business	John Helvey
✓ Next Board Meeting: 2020-09-10 Virtual	John Helvey
✓ Adjourn	John Helvey

- Attachments:**
- July 09, 2020 Meeting Minutes
 - July 2020 Board Financial Packet
 - +EMS Report – Lyman
 - Policies/Procedures/Forms Update Memo
 - Policies/Procedures/Forms:
 - SVMS-FORM-052.002 Employment Verification – Updated
 - SVMS-FORM-139.001 Break Glass Audit – New
 - SVMS-FORM-140.001 42 CFR Part II Authorized Access Notification – New
 - SVMS-FORM-141.001 Monthly Break Glass Audit (for entity) – New
 - SVMS-PRO-013.003 Auditing of Access to and Use of HIE Information Procedure– Updated
 - SVMS-PRO-023.001 COVID 19 Reporting Procedure – New
 - HITECH Funding Letter