



BOARD OF DIRECTORS MEETING

Virtual

AGENDA FOR MARCH 12, 2020

Meeting called by:	John Helvey	Type of meeting:	Board of Directors Meeting
Facilitator:	John Helvey	Note taker & Timekeeper:	Laura Schaefer
Our Mission	To improve the quality and safety of healthcare across the North Central Valley, by sharing health information in a secure and efficient fashion between all providers, facilities and patients.		

AGENDA ITEMS

Topic	Presenter
✓ Call to Order & Roll Call	John Helvey
✓ Minutes for approval from 02/13/2020	John Helvey
✓ Approval of Resolution 120; Authorized Signers/Debit Card Holders for 5 Star Bank	John Helvey
✓ Approval of Resolution 121; Authorized Signers for Merchants Bank of Commerce	John Helvey
✓ Finance:	Charles Kitzman
○ Review and approve End of Year 2019 Report	Charles Kitzman
○ Review and approve February 2020 Report	Charles Kitzman
○ Review and approve IRS 990 Tax Filing	Charles Kitzman
○ Review and approve Franchise Tax Board Filing	Charles Kitzman
✓ Progress on Expansion/ Grants	Elizabeth & Lyman
○ Cal-HOP HIO Additional Documentation Submission	Elizabeth Steffen
✓ Operational Report – February 2020	Jon Werner
✓ Executive Director Report	Elizabeth Steffen
○ Policy: SVMS-18.005 System Security Practices	Elizabeth Steffen
○ 2019 Annual Policy & Procedure Review	Elizabeth Steffen
✓ Other Business	John Helvey
○ Board Retreat; Friday, March 20 @ Dignity Health St. Elizabeth Community Hospital in Red Bluff. Address is included on calendar invitation	John Helvey
✓ Next Board Meeting: 2020-4-09; Enloe Conference Center Room 106	John Helvey
✓ Adjourn Open Session	John Helvey
✓ Commence Closed Session: Board Member Attendance & Executive Director Review	John Helvey
✓ Adjourn Closed Session	John Helvey
✓ Resume Open Session & Report on Closed Session Decisions	John Helvey
✓ Adjourn Open Session	John Helvey

Attachments Listing on Page 2

Attachments:

- February 13, 2020 Meeting Minutes
 - Resolution 120; Authorized Signers/Debit Card Holders for 5 Star Bank
 - Resolution 121; Authorized Signers for Merchants Bank of Commerce
 - End of Year 2019 Board Financial Packet
 - February 2020 Board Financial Packet
 - IRS 990 Tax Filing
 - Franchise Tax Board Filing
 - EMS Report – Lyman Dennis
 - Cal-HOP Second Set of Documents Submitted
 - SVMS-Policy-18.005-SystemSecurityPractices
 - HIPAA Compliance Checklist
 - SVMS-Annual-Review 2019
 - Board Retreat Agenda
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