



December 12th 2019

1400 - 1600

Enloe Conference Center
1528 Esplanade
Chico, CA
Room 106

BOARD OF DIRECTORS MEETING

AGENDA FOR DECEMBER 12, 2019

Designated annual public meeting

Meeting called by:	John Helvey	Type of meeting:	Board of Directors Meeting
Facilitator:	John Helvey	Note taker & Timekeeper:	Laura Schaefer
Guest Attendee:	Brian Higdon; VP Client Services, The SSI Group		
Our Mission	To improve the quality and safety of healthcare across the North Central Valley, by sharing health information in a secure and efficient fashion between all providers, facilities and patients.		

AGENDA ITEMS

Topic	Presenter
✓ Call to Order & Roll Call	John Helvey
✓ Public Comment Period	John Helvey
○ Total comment period not to exceed 15 minutes. Each speaker will be allowed a maximum of 3 minutes (or 6 minutes when a translator is being used). Reference: California Government Code 54954.3(b).	
○ All comments must be directed to the Board and deal only with matters within the subject matter jurisdiction of the Board. Reference: California Government Code 54954.3(a).	
○ Comments should be directed to (1) current agenda items, (2) policies, procedures, programs and services of SacValley MedShare, or (3) Board actions. California Government Code 54954.3(c).	
○ Board responses, if deemed appropriate, will either be made at the end of the comment period or at a future Board meeting.	
○ Speakers wishing to distribute printed materials are to indicate this during their speaking time. At the end of the comment period, the Board President will make arrangements to collect and distribute the printed materials.	
○ Public Comments	
○ Board Responses to Public Comment	Board of Directors
✓ SSI Group Presentation	Brian Higdon
✓ Minutes for approval from 11/14/2019	John Helvey
✓ Nominating Committee Memo	Elizabeth Steffen
✓ Board Roster for Approval	John Helvey
✓ Board Calendar – 2020	John Helvey
✓ Finance: Review & Approve November 2019 Financials	Charles Kitzman
○ Resolution 118 – Approval of Bank Account for +EMS Accounting	Charles Kitzman
○ Resolution 119 – Approval of Bank Account Signers for +EMS Accounting	Charles Kitzman
○ 2020 Budget (Excel & PowerPoint)	Elizabeth Steffen
✓ Progress on Expansion/ Grants	Elizabeth & Lyman
✓ Operational Report – November 2019	Jon Werner
✓ Executive Director Report	Elizabeth Steffen

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| ○ Diameter Health Contract Renewal for approval – with Quality | Elizabeth Steffen |
| ○ +EMS Grant Countersigned Contract | Elizabeth Steffen |
| ○ SVMS-PRO-022.001 – Grant Funds Accounting – new | Laura Schaefer |
| ✓ Other Business | John Helvey |
| ○ Board Member Attendance | John Helvey |
| ✓ Next Meeting: 2020-01-09, Enloe Conference Center Room #106 @ 1400 | John Helvey |
| ✓ Adjourn | John Helvey |

Attachments:

- November 14, 2019 Minutes
 - Nominating Committee Memo
 - Board Roster
 - Board Calendar – 2020
 - November 2019 Financial Report
 - Resolution 118 – Approval of Opening an Interest-Bearing Business Checking Account for +EMS Grant Fund Accounting at Plumas Bank
 - Resolution 119 – Approval of Bank Account Signers: Plumas Bank in Redding, CA
 - 2020 Budget Presentation
 - 2020 Budget Spreadsheet
 - EMS Report – Lyman
 - Diameter Health Contract Renewal-with Quality
 - +EMS Grant Countersigned Contract
 - SVMS-PRO-022.001 Grant Funds Accounting - new
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