



March 14, 2019

1500 - 1700

Enloe Conference Center  
1528 Esplanade  
Chico, CA

# BOARD OF DIRECTORS MEETING

## AGENDA FOR FEBRUARY 14, 2019

Planetree Room

<b>Meeting called by:</b>	John Helvey	<b>Type of meeting:</b>	Board of Directors Meeting
<b>Facilitator:</b>	John Helvey	<b>Note taker &amp; Timekeeper:</b>	Elizabeth Steffen & Lyman Dennis

### AGENDA ITEMS

Topic	Presenter	Time Period
✓ Call to Order & Introductions	John Helvey	5 minutes
✓ Minutes for approval from 01/10/2019 Meeting-02/14/19 not ready for approval, will do at 04/11/19 meeting	John Helvey	5 minutes
✓ Board Officers and Roster	John Helvey	10 minutes
○ Nominating Committee Memo	John Helvey	
○ Board Roster – for approval	John Helvey	
○ Resolutions 110, 111, 112 – for approval	John Helvey	
○ Resolutions 113 & 114 – for approval	John Helvey	
✓ Finance: Review & Approve February 2019 Financials	Charles Kitzman	10 minutes
○ Office Space Lease Agreement for approval	Elizabeth Steffen	
○ ICA Contract for Approval	John Helvey	
✓ Progress on Expansion/ Grants	Elizabeth & Lyman Dennis	10 minutes
○ +EMS Grant – full proposal	Lyman Dennis	
○ Cal HOP	Elizabeth Steffen	
✓ Operational Report – February 2019	Jon Werner	10 minutes
✓ Development Committee Report	Elizabeth Steffen	15 minutes
○ Policies for Approval	Elizabeth Steffen	
✓ Other Business	John Helvey	15 minutes
○ Clinical Usage	John Helvey & Dr. Kevin Dorsey-Tyler	10 minutes
✓ Next Meeting date: 2019-04-11 @ 1500 @ Shasta Community Health Center, 1035 Placer Street in Redding, CA	John Helvey	5 minutes
✓ Closed Session – Separate GoToMeeting	John Helvey	
○ Executive Director Annual Performance Evaluation	John Helvey	
✓ Return to Open Session & Adjourn	John Helvey	

### Attachment Listing on Page 2

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## OTHER INFORMATION

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- Attachments:**
- 2019-01-10 Minutes
  - Nominating Committee Memo
  - Board Roster
  - Resolution 110 – Rescinding Resolution 105 (Approval of Bank Account Signers)
  - Resolution 111 – Rescinding Resolution 106 (Approval of Debit Card Holders)
  - Resolution 112 – Rescinding Resolution 108 (Approval of Bank Account Signers – Redding Bank of Commerce in Redding, CA)
  - Resolution 113 – Approval of Bank Account Signers and Debit Card Holders: Five Star Bank in Chico, CA
  - Resolution 114 – Approval of Bank Account Signers: Redding Bank of Commerce in Redding, CA
  - February 2019 Board Financial Packet
  - Office Space Lease Agreement
  - ICA Contract
  - +EMS Grant – full proposal
  - Policy and Procedure:
    - SVMS-13.005 – Authentication of System Users – updated
    - SVMS-PRO-004.006 – Authorized User Access Procedure – updated
    - SVMS-PRO-015.007 – New Participant Onboarding Procedure – updated
    - SVMS-FORM-104.002 – User Acceptance Testing Form – updated
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